MINISTRY OF HOUSING & LOCAL GOVERNMENT
WHITEHALL, LONDON, S.W.1

28th April, 1958

Sir,

DISABLED PERSONS

1. I am directed by the Minister of Housing and Local Government to refer to Circular No. 7/54, issued on 5th February, 1954, which asked local authorities to consider what contracts could be offered, on a competitive basis, to undertakings providing sheltered employment for severely disabled persons whether blind or not. The Minister has been glad to learn from the Minister of Labour and National Service that there has been a good response to that circular, but there is a recurring need for fresh contracts. The Committee on the Rehabilitation, Training and Resettlement of Disabled Persons emphasised again in their Report (Cmd. 9883) the continuing need for Government departments and local authorities to give sheltered workshops the fullest opportunity to tender for contracts in the wide range of goods which they can now supply.

2. Many Government Departments now make special arrangements to provide these undertakings—termed "priority suppliers"—with opportunities to obtain contracts. The Minister will be glad if local authorities will similarly consider what special arrangements they can make to the same end. The following courses are suggested:

   (a) where tenders are obtained by separate invitation not public advertisement, to arrange for invitations to go to priority suppliers;

   (b) where a priority supplier submits in competition a tender above the lowest, to offer them part of the contract on the basis of the lowest tender.

3. Some authorities have adopted the further practice of obtaining supplies in certain cases from priority suppliers without inviting other tenders or quotations, and requiring only that the price be fair and reasonable and the offer in other respects satisfactory. This may be appropriate in cases where the local authority would not normally give public invitation to tender.

4. Many local authorities may find it convenient to draw up their own list of priority suppliers. In this connexion attention is drawn to the appendix to this circular, which brings up to date the lists appended to Circular No. 7/54. The Ministry of Labour and National Service are in addition suggesting to the undertakings providing sheltered employment that in some cases they may find it of mutual advantage to inform local authorities separately of the goods they can offer.

I am, Sir,
Your obedient Servant,

C. J. PEARCE,
Assistant Secretary.

The Clerk of the Authority.

Local Authorities

England and Wales

(91007/3/113C)

Note: In Wales and Monmouthshire any communications in regard to this Circular should be addressed to the Welsh Secretary, Ministry of Housing and Local Government, Cathays Park, Cardiff.
APPENDIX

PART A

Remploy Limited, Head Office: 25–28, Buckingham Gate, London, S.W.1

The Products of their factories are:

Woodwork
School furniture; contracts for Local Authorities; laminated furniture; kitchen furniture; occasional furniture; planned units for the kitchen; Lundia office and library shelving; garden sheds and greenhouses; general woodwork; packing cases; plywood; veneering; hair filled and spring interior mattresses; remake mattresses; divans.

Protective Clothing, Textile Sewings and Leather Goods
Medium/heavy textile sewings; industrial gloves and protective clothing; tentage; flags; weekend holdalls; sports bags; airline bags; web equipment; kit bags; detonator cases; brief cases; school satchels; clogs and footwear repairs; tarpaulins; steel helmet linings; light clothing.

Preservation Identification and Packaging
All types of packaging for home and export trade; specialised packing to Ministry specifications and C.C.3 contract conditions; fully approved by all Government inspectorates; de-rusting; preservation and identification for short and long-term storage; development of prototype packs undertaken for Government departments and all industries; design, development and manufacture of packing cases to customers’ requirements.

Knitwear
Ladies’ and children’s knitted outerwear (jumpers, cardigans and lumber jackets etc.); stump socks.

Orthopaedic
Manufacture and repair of surgical footwear; orthopaedic appliances in metal, leather and plastics; aids for the disabled in metal, viz., elbow stick and axillary crutches, tripod walking stick etc., surgical belts and corsets.

Brushmaking
All types of domestic and industrial brushes and brooms, machine made, pan set and wire drawn.

Engineering
Light engineering specialising in the manufacture of domestic, educational, hospital, office and industrial furniture both tubular and sheet metal; wheel chairs of various types; domestic electrical appliances; materials handling equipment; garden furniture; light pressings and stampings; tubular sheathed elements; standard and purpose-made metal windows; shelving and racking; pump equipment (stirrup pumps, foot pumps, etc.); sheet metal mining equipment; repair of hydraulic pit props; oil burning appliances; fishing reels.

Cardboard Boxes, Bookbinding and Printing
Wire stitched boxes and containers; fancy covered boxes and display outers; letterpress printed cartons; corrugated containers; library bindings (sewn and unsewn), fiction, non-fiction and reference; scientific and technical journal binding (full cloth and quarter, half, or full bound in leather); printing (commercial, letterpress, pamphlets, brochures, colour printing, etc.).

Area Liaison Officers
The names and addresses of the Company’s Area Liaison Officers in England and Wales, with the appropriate one of whom each Local Authority could make contact, are as follows:

<table>
<thead>
<tr>
<th>Name and Address</th>
<th>Area Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lt.-Col. H. Lindsay, M.B.E., M.M., Room 401, 93A, Grey Street, Newcastle-on-Tyne, 1</td>
<td>Counties of Northumberland, Durham, Westmorland, Cumberland and the North Riding of Yorkshire, and cities of York and Hull.</td>
</tr>
</tbody>
</table>
Name and Address

Mr. R. D. P. Dony,
Room 16,
76, Newton Street,
Manchester, I.

Mr. A. J. Duffy,
Administration Block,
Government Training Centre,
Dewsbury Road,
Leeds, 11.

The Area Liaison Officer,
Head Office,
25–28, Buckingham Gate,
London, S.W.1.

Mr. K. G. McGregor,
90, St. Mary Street,
Cardiff.

Area Covered

Counts of Lancashire and Cheshire, Derbyshire (the Boroughs of Buxton and Glossop), the Urban Districts of New Mills and Whaley Bridge, the Rural District of Chapel-en-le-Frith only, Staffordshire and Warwickshire.

East and West Riding of Yorkshire (excluding Cities of York and Hull), Counties of Derbyshire (except Boroughs of Buxton and Glossop, the Urban Districts of New Mills and Whaley Bridge, the Rural District of Chapel-en-le-Frith), Leicestershire, Lincolnshire, Northamptonshire (including Soke of Peterborough), Nottinghamshire and Rutland.

Counts of Bedfordshire, Cambridgeshire, Hertfordshire, Essex, Huntingdonshire, Norfolk, Suffolk, London (Administrative County), Middlesex, Kent, Surrey, Sussex, Berkshire, Buckinghamshire, Dorsetshire, Hampshire (including Isle of Wight) and Oxfordshire.

Wales, Counties of Gloucestershire, Wiltshire, Somersetshire, Devonshire, Cornwall (including the Isles of Scilly), Herefordshire, Shropshire, and Worcestershire.

PART B

Workshops for the Blind and Blind Home Workers

The following is a list of the main classes of goods manufactured in Workshops for the Blind or made by blind home workers:

- Basketmaking
- Brushmaking
- Matmaking
- Bedding
- Upholstery
- Boot and shoe Repairing
- Carpentry and Joinery
- Machine Knitting
- Chair Caning
- Piano Tuning and Repairs
- Wire Working
- Fendoff Making
- Cane Furniture Making
- Weaving
- Cardboard Box Making
- Plastic Moulding
- Soap Making
- Artificial Flower Making
- Coal Sacks Making
- Rug Making
- Firewood

Further information may be obtained from the local Workshop for the Blind or the Home Workers' Organisation but in the event of any difficulty being experienced in this matter or where the local Workshop does not manufacture the class of goods required enquiries may be addressed to:

G. O'Neill, Esq., M.B.E.,
General Secretary,
The National Association of Workshops for the Blind Incorporated,
246, Waterloo Road,
London, S.E.1,

who will pass on the enquiry to the appropriate undertaking.
PART C

Other approved Undertakings and their Products

Enquiries to be addressed to the Secretary in each case

<table>
<thead>
<tr>
<th>Name and Address of Undertaking</th>
<th>Products</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Eastern Region</strong></td>
<td></td>
</tr>
<tr>
<td>Lord Roberts Workshops,</td>
<td>Basket making.</td>
</tr>
<tr>
<td>170, Magdalen Street,</td>
<td></td>
</tr>
<tr>
<td>Colchester.</td>
<td></td>
</tr>
<tr>
<td>Ludum Limited,</td>
<td>Light woodworking, i.e. toys, deckchairs, protection boxes, cases and containers; some leatherwork.</td>
</tr>
<tr>
<td>Liscombe Road,</td>
<td></td>
</tr>
<tr>
<td>Dunstable.</td>
<td></td>
</tr>
<tr>
<td>Papworth Village Settlement,</td>
<td>Woodwork, metal work, leatherwork, printing and bookbinding, coach body building.</td>
</tr>
<tr>
<td>Papworth Everard,</td>
<td></td>
</tr>
<tr>
<td>near Cambridge.</td>
<td></td>
</tr>
<tr>
<td><strong>London and South Eastern Region</strong></td>
<td></td>
</tr>
<tr>
<td>British Legion Industries,</td>
<td>Motor repairing, printing and woodwork.</td>
</tr>
<tr>
<td>British Legion Village,</td>
<td></td>
</tr>
<tr>
<td>Preston Hall,</td>
<td></td>
</tr>
<tr>
<td>Maidstone, Kent.</td>
<td></td>
</tr>
<tr>
<td>Church Army Rehabilitation Centre for the Disabled,</td>
<td>Bedding, repairing boots and shoes, manufacture of boot polish, furniture, toys, brooms and brushes.</td>
</tr>
<tr>
<td>46, Acre Lane,</td>
<td></td>
</tr>
<tr>
<td>Brixton, S.W.2.</td>
<td></td>
</tr>
<tr>
<td>Lord Roberts Workshops,</td>
<td>Woodworking, machining, cabinet assembly, bedding manufacture, basket manufacture and decorative lacquer work.</td>
</tr>
<tr>
<td>525, Fulham Road,</td>
<td></td>
</tr>
<tr>
<td>Lord Roberts Workshops,</td>
<td>Basket making, clock assembly and repair, and invisible mending for home-bound persons.</td>
</tr>
<tr>
<td>Princess Christian Homes,</td>
<td></td>
</tr>
<tr>
<td>Knaphill, near Working, Surrey.</td>
<td></td>
</tr>
<tr>
<td>Middlesex County Council</td>
<td>Furniture manufacture and repair (office, school and hospital furniture).</td>
</tr>
<tr>
<td>Rehabilitation Workshops,</td>
<td></td>
</tr>
<tr>
<td>The Lido, Lordship Lane,</td>
<td></td>
</tr>
<tr>
<td>Thermega Limited,</td>
<td>Electrically heated textiles.</td>
</tr>
<tr>
<td>(Ex-Services Mental Welfare Society),</td>
<td></td>
</tr>
<tr>
<td>Ermyn Way, Leatherhead, Surrey.</td>
<td></td>
</tr>
<tr>
<td>(Office Temple Chambers,</td>
<td></td>
</tr>
<tr>
<td><strong>North Midlands Region</strong></td>
<td></td>
</tr>
<tr>
<td>Sherwood (Nottingham County Council),</td>
<td>Woodwork i.e. furniture for schools and old people's homes. Sectional wooden buildings and poultry houses.</td>
</tr>
<tr>
<td>Village Settlement,</td>
<td></td>
</tr>
<tr>
<td>Rainworth, near Mansfield, Notts.</td>
<td></td>
</tr>
</tbody>
</table>
Name and Address of Undertaking

North Western Region

Sir Robert Jones Memorial Workshops,
70-74, Upper Parliament Street,
Liverpool.

Lord Roberts Workshops,
Binns Road,
Old Swan,
Liverpool.

Wrenbury Hall Tuberculosis Colony and
Training Centre,
(Cheshire County Council),
Wrenbury,
Nantwich, Cheshire.

Lord Roberts Workshops,
Binns Road,
Old Swan,
Liverpool.

Wrenbury Hall Tuberculosis Colony and
Training Centre,
(Cheshire County Council),
Wrenbury,
Nantwich, Cheshire.

Southern Region

Disabled Sailors' and Soldiers' Workshops,
528, Wimborne Road,
Bournemouth.

Enham-Alamein Village Centre,
Andover,
Hants.

Mount Industries,
(Hampshire County Council),
Bishopstoke,
Eastleigh, Hants.

South Western Region

Lord Roberts Workshops,
22, Brook Road,
Montpelier, Bristol, 6.

St. Loyes College for the Training and Re­
habilitation of the Disabled,
Fairfield House,
Topsham Road, Exeter.

Wales

Cambrian Factory Ltd. (British Legion),
Llanwrtyd Wells,
Breconshire.

Manton Association Ltd.,
Slate Quay,
Caernarvon.

Products

Bookbinding, printing, boot and shoe repairing.

Woodworking, machining, cabinet assembly and
polishing.

Wordworking and joinery, office equipment,
furniture for schools, canteens, etc., desks,
benches. Various types of bags and satchels in
leather, canvas, etc. Brush making.

Woodwork.

Woodwork, upholstery, furniture, agricultural
buildings and light engineering.

General woodworking, toy making, furniture.

Woodwork, and cabinet assembling.

Watch and Clock repairing, light leatherwork and
light clothing.

Hand woven tweeds, knitting wools, socks.

Woodworking, camp furniture, ladders, benches,
packing cases and crates, steel shelving (not
bins). Prepared to purchase materials for
recovering of metal.